



Location: Community Center Meeting Room

Board Members in Attendance: Rick Sommers, Matt Asplund, Troy Wilson, Kay Whittle  
Marilyn Hartley, District Clerk  
Lucas Jack, Water Operator

Public Attendance: Jason Hahn

Rick Sommers called the meeting to order at 6:45pm.

Approval of May minutes was postponed until July meeting due to unavailability.

After receiving a cash report from Marilyn, she also presented the status of accounts and reported that the 2 delinquent accounts from the previous month has paid and that she had sent out a 90-day notice to one other usual slow payer and that it too had resulted in payment of the account.

The board reviewed the June requests for bill payment. Troy made a motion to approve all of them and was seconded by Matt. The bills Marilyn submitted for payment were approved as follows:

- Chk #2345 Bridger Analytical Labs - \$28.00 – Sample testing
- Chk #2346 Century Link - \$41.73 – June phone
- Chk #2347 Flathead Electric - \$1410.06 – May power bill
- Chk #2348 Lucas Jack - \$938.22 – June salary (less deductions) + reimb for supplies
- Chk #2349 Marilyn Hartley - \$729.97 – June salary (less deductions)
- Chk #2350 Montana Rural Water Systems - \$150.00 - Annual membership dues
- Chk #2351 Verizon Wireless - \$13.07 – May cell phone

#### Old Business:

#### Update and discussion on Skunk Hollow and Montana St

No one has heard from CTA for a while. Marilyn will check in to see where the district is at with them. Matt has not been able to get to the valve that was left for later during the Broadway repair project. With the summer season in full swing, it has been postponed until September. The Board has received advice from the county attorney as to the proper procedure for annexing properties into the district in preparation for including Montana St on the system. This will allow the Hollands to tap into the system for the properties they are wishing to sell. The system will be looped under the highway at Montana St and the Hollands will provide funds to do so. The Board requested that Marilyn scan and email the information to each of the board members.

Rick asked about an estimate for the Montana St project which will need to come from CTA. However, Matt reminded that we have most of the supplies on hand because we had purchased extra when the Bradway project was done.

#### Water Operator Update (Lucas)

Lucas stated that he is still having trouble with the pumps at the well house. The recommended adjustments related to the antenna didn't work which costs the District a few hundred dollars in supplies. He requested that the Board approve the cost to get someone from Siemens here to troubleshoot as it's not working trying to do it over the phone. The Board asked Lucas to get a cost estimate for the Board to approve before moving forward . . . at which time an executive meeting can be called to approve. Lucas also requested that long distance service be added to the phone service at the well house for those times when he needs assistance in troubleshooting up there. Marilyn will see what's available. Kay made a motion to pre-approve anything in the 3-5 cents range and was seconded by Troy. Motion passed.

There was no progress in getting the rogue meters working as all of Lucas's time has been spent with the pumps and studying for his operator's license. He attended water school earlier this month and took the test. No results have been announced to date.

Kay stated that Allen Eaton wanted to hook into the system and needed a request form. Marilyn stated that she had created one some time ago and can make see that he gets one. Kay will email his address to Marilyn for that purpose.

The disaster plan is almost complete. Matt has the final piece (the emergency status operator form) to complete and forward to Callie MacIntosh.

#### Clerk Update:

Marilyn reported that both the resort tax and tax revenue funds have been requested and received. She stated that because of the way these funds are designated, they need to be deposited into the District's checking account, but funds from the checking account can be moved to the savings account at any time.

Yellowstone Ecological sent another email requesting forgiveness of their water bill for 3 or 4 months to compensate for what they consider to be over-charged for a long time. They are planning to have their RV hookups removed in the fall. Lucas stated that he had to turn the water to their water off due to significant leakage that was flooding onto neighboring property. Kay expressed concern that the Board needs to be consistent and that previously, no reductions were made until the potential for usage was entirely removed. In essence, hookups need to be physically removed. Everyone on the system pays each month even if they are seasonal and aren't there for many months. It was decided that YERC would be responsible for their entire water bill until such time as the hookups are removed. They will need to notify the District when that has happened and Lucas will inspect and report to the Board and Marilyn if a reduction is in order. Troy made a motion that a letter be sent to Yellowstone Ecological to that affect. Kay seconded and added that they need to be reminded of the District's shut-off/reconnection policy. Motion passed and Marilyn will see that a letter is drafted and sent.

Both the business believed responsible and homeowner continue to ignore the bills being sent, so the Board needs to decide how to proceed. It was unanimously decided to look into sending the account to a collection agency. Marilyn has the information for the agency that the Park County Treasurer uses and will contact them to place the account.

Marilyn reported that the District's unemployment rate is increasing for FY14 from .25% to .35% and the worker's comp rates will come in October. She has been working on the FY14 budget which ideally needs to be ready to sign at the July meeting. Preparation for the FY13 audit is also on her plate now, too.

Communications:

DEQ sent a request for update. The District needs to provide the number of active connections to the system each fiscal year based on numbers from between July and August of that fiscal year. The report must be postmarked no later than August 1<sup>st</sup>.

New Business:

The well house was damaged when a tree fell on it. The roof was significantly damaged and Marilyn had been asked to look into insurance coverage. The District has coverage on the well house and the deductible is \$1000. The Board instructed Marilyn to request that an adjuster be sent out to estimate the damages.

The Board received a request from Jeff Overstreet to have their EDUs reduced to 1 as they are removing their apartment and making renovations to convert their house to a single residence. Troy made a motion to do so with an effective date of August 1 and was seconded by Matt. Motion passed unanimously.

With no further business to attend to, Kay made a motion to adjourn and was seconded by Troy. Rick then adjourned the meeting at 8:00pm.

The next meeting will be Thursday, July 18th @ 6:30pm at the Community Center meeting room.

Respectfully Submitted,

Marilyn Hartley  
District Clerk

BOARD APPROVAL:

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**(Signatures on File)**

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Date: \_\_\_\_\_