



Location: Cooke City Community Center
Conference Room

Board Members in Attendance: Rick Sommers, Kay Whittle, Troy Wilson
Marilyn Hartley, District Clerk
Lucas Jack, Operator

Public Attendance: Dale Dempsey, Bill Whittle, Steve Hartley

Rick Sommers called the meeting to order at 6:31pm

September, October and November minutes were read and Kay made a motion to approve them. Troy seconded and the minutes were approved/signed by the board. Marilyn gave a cash report showing a balance of \$183,096.28 as of November 30th. The A/R report showed that High Country Motel is fast approaching going over 60 days and that 2 others are being monitored. Rick said that indications are that the owners of High Country are moving to Cooke City. Marilyn asked if she should change their address for billing and was told that it is the property owner's responsibility to notify the District of mailing address changes.

The board reviewed and signed October, November and some December requests for bill payment. The bills Marilyn submitted for payment were all approved as follows:

October:

Chk #2376 Bridger Analytical Lab - \$28.00 – Sample testing
Chk #2377 CenturyLink - \$42.34 – Oct phone bill
Chk #2378 Flathead Electric - \$1498.65 – Sept power bill
Chk #2379 Lucas Jack - \$415.58 – Oct Salary (less deductions)
Chk #2380 Marilyn Hartley - \$684.99 – Oct salary (less deductions)
Chk #2381 Marathon Printing – \$75.00 – 2 boxes envelopes
Chk #2382 Montana State Fund - \$387.73 – 2014 Workers' Comp Premium
Chk #2383 U S Treasury - \$896.70 – 3rd Qtr 941 taxes
Chk #2384 Verizon Wireless - \$13.12 – Sept Cell phone
Chk #2385 Yellowstone Ecological - \$141.98 – refund credit balance @ sale
Chk #2386 USPS – \$ 51.65 - Certified postage & roll of stamps

November:

Chk #2387 Bridger Analytical Lab - \$56.00 – Sample testing
Chk #2388 CenturyLink - \$42.34 – Nov phone bill
Chk #2389 Flathead Electric - \$1261.46 – Oct power bill
Chk #2390 Industrial Automation Consulting - \$1317.50 – Pressure transmitter
Chk #2391 Lucas Jack - \$931.01 – Nov Salary (less deductions) + Equip reimbursement
Chk #2392 Marilyn Hartley - \$684.97 – Nov salary (less deductions)
Chk #2393 Verizon Wireless - \$13.39 – Oct Cell phone
Chk #2394 Data Matic - \$3081.72 – Annual service fee + power supply
Chk #2395 Northwest Pipe Fittings - \$48.98 – Curb box tap

Out of the Construction Acct: (for Montana St upgrade)

Chk #138 Ferguson Waterworks - \$2265.35 – Meter plates & other supplies

December:

Chk #2396 Bridger Analytical Lab - \$548.00 – Sample testing (inc lead/copper)

Chk #2397 CenturyLink - \$42.30 – Dec phone bill

Chk #2398 Ferguson Waterworks - \$790.00 – Replacement meters

Chk #2399 Flathead Electric - \$1196.83 – Nov power bill

Chk #2400 Flug Services - \$270.00 – May thru Oct sample taking

Chk #2401 Lucas Jack - \$564.49 – Dec Salary (less deductions) + Supply reimbursements

Chk #2402 Marilyn Hartley - \$773.96 – Dec salary (less deductions)+ computer security renewal

Chk #2403 Quality Propane - \$821.28 – Propane @ wellhouse

Chk #2404 Susan Jack - \$37.47 – Reimb for hose

Chk #2405 Terex Industries - \$1714.00 – Professional services / helping Lucas

Chk #2406 Verizon Wireless - \$13.15 - Nov cell phone

Old Business:

Update and discussion on Projects

Rick reported that progress on Montana Street is at a stand-still for now. It was discussed as to whether Lucas could do the official drawings for the project to present to an engineer for stamping. Kay made and motion to pay Lucas to do them only if it would cost less than \$1000 plus stamping. Troy seconded the motion and Rick concurred.

Marilyn asked how the board wished to respond to Allan Eden. He is questioning his November water charges because his meter wasn't yet installed. Rick instructed that it be explained to the Edens that as long as we are charging in units that installation of the meter isn't the criteria. Since they had water to the house as of October 22nd, they need to be charged for November at least.

Water Operator Update (Lucas)

Lucas presented copy of his operator certificate and said that he will need to go back to school every 2 years for refresher /update classes. He presented and reviewed several bills for reimbursement and discussed recommendations for fixes and parts needed to upgrade the situation with the pumps. Troy made motion to purchase a rebuild kit which would help Lucas make more permanent fixes plus an extra one for a spare. Kay seconded and motion passed. It is anticipated that this will provide more accurate readings.

Clerk Update:

- 1) Marilyn reported that the updated list of Board members has been ratified by the County Commissioners.
- 2) The audit continues with Marilyn needing to provide more information than usual due to a new person from Holes & Turner taking the lead this year.
- 3) She brought up the need for possible adjustment to the usual schedule because she will be away the week that she would normally come to Cooke City in March. The board instructed that she set the meetings up at her discretion and they would be fine with whatever she determined.
- 4) Marilyn asked if anyone knew anything about a few customers paying a yearly fee in lieu of property taxes because they are not in the taxing district. Former clerk, Patti Smith, indicated that there were 3 that she remembered, but Marilyn found that no one had been billed for this since 2006. Rick

confirmed the 3 and didn't know of anyone else, but doesn't know what the status of such billings needs to be. Marilyn will do further research as soon as she has time.

With no further business to discuss, Rick adjourned the meeting at 7:57 pm. The next meeting will be held January 16th at 6:30 at the Community Center.

Respectfully Submitted,

Marilyn Hartley
District Clerk

BOARD APPROVAL:

(Signatures on File)

Date: _____