



COOKE CITY, PARK COUNTY WATER DISTRICT
Monthly Board Meeting Minutes
August 27th, 2015
6:00 pm

Location: Cooke City Fire Station Meeting Room

Board Members in Attendance: Deb Purvis, Kay Whittle, Rick Sommers, Troy Wilson, Brandon Richardson
Lucas Jack, Operator

Members absent: Marilyn Hartley, District Clerk

Public Attendance: None

Minutes taken by Lucas Jack.

Chair, Deb Purvis, called the meeting to order at 6:15pm.

The minutes from the July meeting were reviewed. Kay made motion to accept the minutes as presented and was seconded by Troy. All were in agreement and motion carried.

The Cash report as of 7/31/15 was reviewed and showed a total cash balance of \$178,853.29 of which all but \$52,033.76 is held in mandatory reserve accounts.

The A/R Report from July 31th was reviewed. Marilyn noted 2 customers who were in danger of being shut off.

The July Profit & Loss report was reviewed with no comment.

Following review of invoices presented, Rick motioned to approve all of them and was seconded by Troy. Everyone concurred and Board members signed bill payments for August as follows:

Chk #2573 Red Tiger Drilling - \$5592.25 – New well pump
Chk #2574 Flathead Electric - \$1239.59 – July electric
Chk #2575 Bridger Analytical Lab - \$28.00 – July Sample Testing
Chk #2576 CenturyLink - \$42.46 – August Phone
Chk #2577 Cooke City Exxon - \$650.00 – Equipment rental for repair
Chk #2578 Lucas Jack - \$415.58 – August Salary (less deductions)
Chk #2579 Marilyn Hartley - \$99.99 – Reimbursement for toner cartridge
Chk #2580 Marilyn Hartley - \$659.98 – August Water & Fire salary (less deductions)
Chk #2581 Verizon Wireless - \$13.16 – July cell phone

Old Business:

Conversation was had on the wells being shut down for the poisoning of fish in Soda Butte Creek by FWP. All of the wells were shut down for 8 hours to allow for the poison to pass thru the creek. Lucas stated that he believed that it shouldn't have been a problem anyway because our wells are not influenced by surface water. Samples were taken before and after showing nothing present in the water.

Marilyn indicated that the Park County Commission had ratified the list of Board members which made Brandon an official trustee.

Work on the water rate schedule was tabled until further notice.

Troy motioned to also table the adoption of the FY16 budget until September meeting when Marilyn would be there to explain things that weren't clear to the Board. He was seconded by Kay and motion passed unanimously.

The audit contract for Holmes & Turner was reviewed. Troy motioned and Kay seconded to accept and sign it for another 3 years. All were in favor, so motion passed.

Operator Update: (Lucas)

Electric update – After reviewing the current bill, it was determined that even though the amount was higher this month, the kilowatt usage was actually lower than last year at the same time. Last July was 18538 kw/H while this July it was 16500 kw/H. There most of the increase was due to rate hike.

Meters & Fireflies – Fireflies are being replaced since Lucas received the 2 cases that he ordered. The Board had approved the order of a 2nd case when it was discovered that the first case would be used up right away and more were needed. Lucas indicated that repairs are happening. The Board would like an EDU list for the next meeting and asked that Lucas start to send Marilyn the file of readings each month so they can get used to working with the RVS software. Troy made it a motion and was seconded by Rick. Motion passed.

Lucas informed the Board that the Martineson installation is now scheduled for September or early October per owner request.

Clerk Update: (Marilyn)

In her absence, Marilyn sent the following information:

Location of by-laws – Marilyn has gotten through 1 more of the 10 or so boxes with no success. Troy motioned that they acquire a copy of the ones used by Clyde Park, or another similar system, to review in preparation for re- writing the District's by-laws. Kay seconded and motion passed unanimously.

Online-banking issue – She has provided the signed documents to the bank and is still waiting to hear from Andy that the setup is complete.

FY15 Audit – Rosie at Holmes & Turner has contacted Marilyn to let her know that she is ready to begin. Marilyn will tie up any loose ends and drop everything off in Bozeman.

Election – Registration to run closes on the 27th with no known additional entries to date. Marilyn will check with the Clerk & Recorder's Office next week.

New Business:

Because the August meeting was postponed, discussion was had on moving the September meeting back a week, too. Troy made it a motion and was seconded by Kay. Everyone agreed, so motion passed.

Lucas brought up the Skunk Hollow flusher project. After some discussion, Troy made a motion to go ahead with the repair if Marilyn indicates that funds are available to do so. Estimates last year came in around \$6000 to \$7000. The motion was seconded by Kay and passed unanimously.

The subject was brought up regarding John Hahn's involvement in helping with the District's issues as much as he has. Rick motioned to have a letter written to John's boss expressing the community's appreciation for everything he's done. Kay seconded and motion passed.

With no further business to attend to, Rick made a motion to adjourn and was seconded by Troy. Deb then adjourned the meeting at 6:58pm.

The next meeting is scheduled for September 24th @ 6:00pm at the Fire House.

Respectfully Submitted,

Marilyn Hartley
District Clerk

BOARD APPROVAL:

Signatures on File

Date: _____