



COOKE CITY, PARK COUNTY WATER DISTRICT
Monthly Board Meeting Minutes
May 20th, 2021
6:00 pm

Location: Cooke City Community Council Meeting Room

Board Members in Attendance: Deb Purvis (via phone), Jessica Baumgartner (in late), Brian Boyle (via phone), Hufford (via phone), Bill Whittle
Marilyn Hartley, Clerk (via phone)

Members absent: Rob Vance, Operator

Public Attendance: Jeremy Paye, Bob Smith, Ben Zavora plus Cassidy Tuholskie & Spencer McDonald, Attorney (both via phone)

Chair, Deb Purvis, called the meeting to order at 6:20pm after a delay in waiting for Jessica.

The meeting was opened for public comment. Jeremy Paye brought an application for hookup with payment in hopes that his property will be annexed into the District. Ben Zavora expressed concern over his freezing issues and being billed for excess water. Their items were moved to 'New Business'.

Minutes from the April meeting were reviewed. Brian made a motion to accept the minutes as presented and Bill seconded. The motion passed unanimously.

The Cash report as of 4/30/21 was reviewed and showed a total cash balance of \$264,708.83 of which \$138,265.41 is held in mandatory reserve accounts. There is also \$25,551.90 in tax revenue being held by the Park County Treasurer.

The Profit & Loss report from April was reviewed along with a Budget-to-Actual Report without notable comment.

The 4/30/21 A/R Aging report was not available due to uncollected mail. Deb and Marilyn presented verbal, basic information.

Following review of April invoices presented, Jessica made a motion to approve all of them and was seconded by Ken. Everyone was in agreement, so Board members signed bill payments as follows:

Chk #3256 CenturyLink – \$53.37 – April Phone bill
Chk #3257 Flathead Electric – \$514.56 – April Electric bill
Chk #3258 Grey Dog Services – \$330.00 – April/May Operator Services
Chk #3259 Hartland LLC (Marilyn) – \$750.00 – May Accounting Services
Chk #3260 Verizon Wireless – \$13.95 – April cell phone

Operator Update:

No Operator update due to Rob's absence.

Clerk Update:

Current focus – Marilyn is still prepping the CCR (Consumer Confidence Report) & RD annual report.

Checking Account Signatory – We are waiting on the bank to collect all of the remaining signatures via mail to have Jessica added to the District's accounts. Jessica has done her part.

Printing Issues – Marilyn communicated that she has been able to get the old printer working and which will allow for her to take time to shop for a new one.

Old Business:

By-Laws – Ken made a motion to table the 2nd reading of the by-laws due to Jessica's continued absence and was seconded by Brian. Motion passed unanimously.

County Assistance update – The Board reviewed their 'wish list' for the East End as a request to Park County for

financial assistance from COVID funds to fix the freezing issues there. Ken made a motion to have Deb meet with the Board of Commissioners to discuss it and was seconded by Brian. Motion passed without dissent.

Loan Refinancing – Marilyn reported that the current interest rate for InterCap loans is 1.65%, but loans for refinancing are only given a 15 year term.

Operator Position – Discussion was had as to whether Jessica's husband could apprentice for the position and how it would work from a legal perspective and the best way to handle it from a business approach. No decision was made.

Engineer RFQ – Marilyn apologized for not getting the RFQ posted. She will see that it gets posted in the Billings Gazette for a minimum 2-week period ending June 15th.

Website Progress – Jessica was still not available for update. Marilyn provided information that little progress has been made to date.

Permit perfection – Deb & Brian are still waiting on Scott from Performance Engineering to complete this. HE has indicated that he should be able to have it done in June and will not charge the District for this final project.

New Business:

Billing for freezing issues – After some discussion, Brian made a motion to write off the extra water used by Antlers tri-plex, Lilly Tuholskie, Ben Zavora and the former Grizzly Pad Cabins. He was seconded by Ken and motion passed unanimously.

Tuholskie legal – Spencer McDonald, attorney for Lilly Tuholskie, was given opportunity to speak with no decision made.

Paye Hook-up request – Jeremy Paye was give opportunity to discuss his need for obtaining water. Discussion lead to one of the District initiating the process of annexing properties into the District. Marilyn was asked to add it to the June agenda.

Zavora freezing – Ben Zavora was given opportunity to discuss his freezing issues.

Additional public comment was offered. Bob Smith wanted to let the District know that he had sold his trailers on Eaton St to Yellowstone Trading Post. The Whittles are also providing water to Colter's Cabins (formerly Grizzly Pad).

The next meeting will be scheduled for the 3rd Friday of June (which is the 18th) at the usual time of 6:00pm.

With no further business to attend to, Brian made a motion to adjourn and was seconded by Bill. Deb then adjourned the meeting at 7:35pm.

Respectfully Submitted,

Marilyn Hartley
District Clerk

BOARD APPROVAL:

Deb Purvis, President

Jessica Baumgartner, Vice President

Brian Boyle, Board Member

Ken Hufford, Board Member

Bill Whittle, Board Member

Date: _____