



Cooke City, Park County, Water District

MEETING AGENDA

Meeting Date: September 24th, 2024 @ 6:00pm
Cooke City Chamber Meeting Room

Zoom Access: <https://us02web.zoom.us/j/81593696429>

Meeting ID: 815 9369 6429 Password: water

Zoom Call-In: 309-205-3325

Call to order

Public Comment

Update & Communication with Triple Tree Engineering

- 1) Review / Approve August meeting minutes
- 2) Cash Report as of 8/31/24
- 3) Review August Profit & Loss
- 4) Review A/R Report as of 8/31/24
- 5) Approve & sign September bill payments

Operator Update: (Spencer)

- 1) Leaks report/status
- 2) Well function report
- 3) Meter operations report
- 4) New hookup progress (if any)
- 5) Miscellaneous items / recommendations (inc. remote access to pump house)

Clerk Update: (Marilyn)

- 1) Current focus / projects / issues
- 2) Discuss / Decide on QuickBooks Upgrade and/or new software
- 3) Update on determining District boundaries

Old Business

- 1) Website Update (inc. Discuss/Decide on using Google Workspace)
- 2) Update on Insurance application progress
- 3) Update on lead service line project
- 4) Discuss/ Decide on removing equipment from inside vault
- 5) Update on remote access to well house
- 6) Update on Assistant Operator Certification

New Business:

- 1) Discuss / Decide on Job duties for Vice Chair and Treasurer
- 2) Discuss / Approve on Final FY25 budget
- 3) Discuss / Decide on raising rates & ways to reduce costs
- 4) Discuss / Decide on need to update by-laws
- 5) Discuss / Decide on hiring new attorney
- 6) Discuss / Decide on Insurance for Board members
- 7) Discuss / Decide on Sewer District invoice (finance charges)
- 8) Review Profit & Loss Statements for last 3 years
- 9) Discuss / Decide on revisions to Request for Service form

Next meeting schedule

Motion to Adjourn